

**FIRST AMENDED AND RESTATED  
BYLAWS  
OF  
ALAMEDA YACHT CLUB, INCORPORATED**

**Article XII  
DUTIES OF OFFICERS**

**Section 1.**

The **Commodore** shall preside at all meetings of the Club and Board of Directors; shall enforce all rules and regulations; and shall be executive officer of the Club.

**Section 2.**

The **Vice Commodore** shall perform the duties of the Commodore in the latter's absence and assists the Commodore in the performance of those duties. The Vice Commodore will coordinate the recruitment, investigation, and presentation of the prospective membership in coordination with the Membership Committee. The Vice Commodore will be Ex-Officio member of the Membership Committee.

**Section 3.**

The **Rear Commodore** shall perform the duties in the absence of the Commodore and the Vice Commodore. The Rear Commodore is the administering officer of the Clubhouse, coordinating its use with the House Committee, Social Committee, Regatta Committee and the Club Membership. The Rear Commodore will be Ex-Officio member of the House Committee, the Social Committee and the Regatta Committee.

**Section 4.**

The **Port Captain** shall be responsible for the coordination of visiting fleets of other yacht clubs with Fortman Marina for empty berths. The Port Captain will be responsible for scheduling the use of the Club's boats and their upkeep. The Port Captain shall assist the Rear Commodore in administering the club house.

**Section 5.**

The **Staff Commodore** shall be the adviser to the Commodore and the Board of Directors. The Staff Commodore shall be one of the representatives to the Pacific Inter-Club Yachting Association,(PICYA).

**Section 6.**

The **Secretary** shall file all documents, records, reports and communications of the Club. The Secretary shall keep a true record of the proceedings of the Club in a book provided for that purpose; shall inform new members of their election and provide them with a copy of the Bylaws; shall notify in writing the entire Membership of the election of Officers and, shall notify the directors of meetings. The Secretary shall perform such duties of the office as prescribed in the Bylaws or which pertain to the Office of Secretary and are not otherwise provided for but may be prescribed by the Board of Directors.

**Section 7.**

The **Treasurer** shall keep an account of each membership; shall bill the Memberships for dues and collect same; shall notify the Board of Directors of Memberships delinquent for dues and other indebtedness to the Club; shall collect all monies due to the Club; shall furnish a quarterly written report showing the exact financial condition of the Club to the Board of Directors and shall be empowered to sign checks to pay any Club indebtedness.

## **Article XVII Committees**

### **Section 1.**

There shall be the following Standing Committees, each consisting of the number of Members hereinafter designated:

Planning and Development Committee  
House Committee  
Membership Committee  
Regatta Committee  
Social Committee

Appointments of committee members shall be made by the Commodore, subject to the approval of the Board of Directors. With the exception herein stated, each Standing Committee shall elect its Chairperson and notify the Board of Directors.

### **Section 2.**

**Planning and Development** committee shall consist of nine members. No member shall be appointed for more than two consecutive terms. The first Commodore shall appoint three Members for a one year term; three members for a two year term; and three members for a three year term. Upon termination of term, the Commodore shall appoint each succeeding member for a three year term. A quorum shall consist of five members. The purpose of the Committee shall be to investigate, study and advise the Board of Directors as to Club facilities, membership dues, initiation fees and expansion; and to otherwise delineate the future growth of the Club either by its initiative or referral of a matter from the Board of Directors. The intent of the establishment of this Planning Committee is that it will operate in an advisory capacity to the Board.

### **Section 3.**

**House Committee** shall consist of three Members. The first Commodore shall appoint two members for a two year term and one member for a one year term. Upon termination of a term, the Commodore shall appoint each succeeding Member to a two year term. Subject to the Board of Directors, the House Committee shall establish such house rules and regulations as it may deem necessary. The Rear Commodore shall have supervision for the scheduling of the Clubhouse. The House Committee shall have the general supervision of the clubhouse, and other facilities; shall engage such employees as may be necessary and determine their duties. The House Committee shall supervise all purchases made for general usage in the Clubhouse.

### **Section 4.**

**Membership Committee** shall consist of three Members, each to serve a term of one year. It shall investigate all applications of candidates for membership. Prior to a vote upon a candidate, the Membership Committee shall either interview the candidate or have the candidate present by a sponsor before a meeting of the Board of Directors. This committee shall investigate delinquent Memberships and make recommendation thereon to the Board of Directors.

### **Section 5.**

**Regatta Committee** shall consist of one representative of each of the recognized fleets in the Club. Other Members may be appointed to the Regatta Committee for their particular expertise, but fleet representatives shall always constitute a majority. The Regatta Committee shall have direction and control of all races sailed under auspices of the Club, cruising events, rowing events, camps and training in coordination with the Rear Commodore.

### **Section**